



# 2010 Auction Donation Contract

## YOUR SUPPORT *Makes A Difference*

CRESCENDO is the BGMC's most important event of the year, raising crucial funds needed to support the Chorus' mission and outreach programs. Your donated item or service helps the BGMC bring the message of diversity, tolerance and acceptance to more schools, churches, synagogues and townships, in the greater Boston area and throughout New England. Thank you!

### HOW IT WORKS

- Determine Donation...** Unique, special and one-of-a-kind items and services make for great donations. If you have questions about what to donate, you can contact the BGMC office for ideas (contact information below).
- Complete Form...** Every donation must have corresponding contract, which allows the BGMC to properly identify donors, verify donations and attribute recognition in all event-related materials.
- Marketing Materials...** If you have marketing materials relevant to your business and/or the donation, please include them when sending the donation and contract. We are happy to try and incorporate them into the auction display.
- Sending Donation...** Donations with completed contracts can be sent via regular mail to the Chorus Post Office box, listed below. If you are using a shipping service, please use our physical address. If the donation is not ready at this time, please mail or fax your contract ahead of the donation so we can get the information into our system.

**mailing address**

BGMC  
Attn: CRESCENDO  
P.O. Box 1390  
Boston, MA 02117

**physical address**

BGMC  
Attn: CRESCENDO  
95 Berkeley Street #410  
Boston, MA 02116

**contact** Jared West

**phone** 617.542.SING

**fax** 617.542.7466

**email** jared\_west@bgmc.org

- Donation Deadline...** To ensure your donation benefits this event, please have all items and corresponding paperwork submitted to the BGMC by April 21, 2010.
- Tax Deduction...** Donations are tax deductible for the fair market value of the item or service. Bay State Performing Arts, Inc. is a 501C(3) not-for-profit organization doing business as the Boston Gay Men's Chorus. The BGMC's Federal Tax ID Number is 52-1255775.

DONOR
DONOR
DONOR IS <input type="checkbox"/> A BUSINESS <input type="checkbox"/> AN INDIVIDUAL
CONTACT PERSON
EMAIL
PHONE
ADDRESS
CITY, STATE, ZIP
WEBSITE

DONATION	
DONATION	
DONATION IS	<input type="checkbox"/> AN ITEM <input type="checkbox"/> A CERTIFICATE <input type="checkbox"/> ITEM IS ENCLOSED <input type="checkbox"/> ITEM WILL BE RECEIVED BY _____ <input type="checkbox"/> ITEM NEEDS TO BE PICKED UP <input type="checkbox"/> CERTIFICATE IS ENCLOSED <input type="checkbox"/> PLEASE CREATE A CERTIFICATE
DESCRIPTION / DETAILS	
RESTRICTIONS	
(EST.) VALUE	